KNOX COUNTY BOARD OF HEALTH
MINUTES OF MONTHLY MEETING
May 8, 2014
KNOX COUNTY HEALTH DEPARTMENT
1361 WEST FREMONT STREET
GALESBURG, ILLINOIS 61401

The Knox County Board of Health meeting was held on May 8, 2014. Jackie Turner called the meeting to order at 7:00 p.m. Present were Doug Gibb, Carol Scotton, Cheryl Nache, Bruce Bobofchak, D.D.S., Samuel Fox, M.D., Jeanne Harland, and Kevin Satisky, M.D. Also present were Heidi Britton, Administrator; Rhonda Peterson, Director of Family Health Services; Kathy Crafton, Human Resource Manager; Sam Jarvis, Director of Health Protection, Penny Bollivar, WIC Nurse; Tom Campbell, Environmental Health and Rebecca Moss, Peace Corps Fellow. Not present were: Kimberly DeSutter.

Guests: OSF President Roxanne Crosser and OSF Senior Vice-President Mary Breeden

ADDITIONS TO AGENDA
None.

MINUTES
A motion to approve the minutes of the April 10, 2014 meeting was made by Doug Gibb and seconded by Bruce Bobofchak, D.D.S.; the motion was unanimously adopted by a voice vote.

REPORT OF OFFICERS

Treasurer's Report – Doug Gibb

Mr. Gibb stated that April’s numbers were reported at $62,820.86 with the actual being $70,999.54. The difference of $8,178.68 comes from Client Services, Adult Dental Day Expenses, Grant Services, Utilities, Travel, Supplies, Radio Repeater Services, Billing Fee, Meeting Expenses, and Credit Card Service Charges. A motion to approve the treasurer’s report and payment of May 2014 bills was made by Samuel Fox, M.D. and seconded by Kevin Satisky, M.D.; the motion was unanimously adopted by a voice vote.

President’s Comments-Jackie Turner
None.

Administrator's Report – Heidi Britton

Ms. Britton began her report with an update to the Board about the recent FQHC Grant that had been awarded to KCHC in the amount of approximately $716,000.00, a significant increase from the last grant received. A new 3 year project cycle begins with this award. Ms. Britton stated that these monies will be helpful in the expansion of FQHC services to include mental and behavioral health. The Board had questions regarding the process to obtain a behavioral health provider, and Ms. Britton addressed these questions as she also noted the competitive benefits available for providers at KCHC.

Ms. Britton introduced OSF President Roxanne Crosser along with OSF Senior Vice-President Mary Breeden to the Board upon asking them to speak on Accountable Care Entities (ACE). Ms. Crosser expressed her gratitude for the opportunity to be a part of the agenda and provided a brief self-introduction before giving the table to Ms. Breeden, who also introduced herself to the Board. Ms. Breeden informed the Board of new state law signed 3 years ago which mandates that by year 2015, 50% of Medicaid patients in the state of Illinois will be under some type of care coordination program, also known as a managed care program. In order to follow this guideline, the state has a number of entities, each with different innovation projects. More information about these specific projects can be found on the HFS website. Ms.
Breeden noted that there are a total of six different Managed Care Organizations (MCOs) that came into the region three years ago. The Board was informed that OSF contracts with all of these MCOs. She discussed the future, which is dependent upon which innovation project will survive most efficiently. Ms. Breeden provided further detail on the most recent project that OSF has become a part of: Accountable Care Entities (ACE). This program was introduced last fall. Ms. Breeden compared ACE to MCOs and discussed the timeline of this specific innovation project. Further definitive details regarding ACE were provided to the Board. Ms. Breeden answered Board questions about how this process directly affects Medicaid patients. Ms. Britton closed this informational presentation by relating it directly to KCHC. Ms. Crosser complimented the Knox Community Health Center and expressed her hopes to continue to develop a partnership with KCHC.

**Family Health Services Report – Rhonda Peterson**

Ms. Peterson reported on the Adult Dental Day that occurred on May 2, 2014. Ms. Peterson briefly discussed the lengthy preparation process prior to giving a presentation of the Adult Dental Day to the Board of Health. Statistical numbers were provided to reflect the overall success of Adult Dental Day 2014. Ms. Peterson answered Board questions to close her presentation. Dr. Bobofchak, D.D.S. offered his comments and suggestions regarding his role in Adult Dental Day 2014.

**Health Protection Services Report – Sam Jarvis**

Mr. Jarvis informed the Board that he and Ms. Moss had attended a Public Health Improvement training. This training was reported to be extremely beneficial, as the attendees were concentrated colleagues working toward accreditation, as we are at KCHD. This training took place in Atlanta, Georgia and was sponsored by NACCHO.

Mr. Jarvis discussed the Health Round-Up with the Board, which is an opportunity for KCHD to partner with the ROWVA school district in order to provide immunizations to children. He noted that KCHD plans to partner with the Abingdon school district for a similar event.

**Wellness and Health Promotion Report – Heidi Britton**

Ms. Britton provided the Board with an In-Person Counselor update. As the closed enrollment phase continues, she noted the importance of educating our community about special enrollment periods, continued ACA Adult Medicaid enrollment, and how to use insurance once it is received. Ms. Britton informed the Board that there was not yet information regarding the year two grant for this program; however, this information is anticipated to be released before the end of the year one grant. Ms. Britton reported overall enrollment numbers for Illinois to the Board, and she informed the Board about recent debriefing meetings that had taken place.

**Quality Improvement - Heidi Britton**

Ms. Britton informed the Board that the four Quality Improvement Teams for KCHD had updated their PDSA (Plan Do Study Act) cycles. She expressed both her pleasure and pride regarding the amount of work staff has put into Quality Improvement. Ms. Britton reminded the Board of each team’s project before focusing the attention on the Community Health Center QI Projects and updates on their progress.

Ms. Britton praised Mr. Jarvis, as well as Ms. Moss, for the recent awards they had received in relation to Quality Improvement.

Ms. Britton provided the Board with an update on the progress of the KCHD QI Plan, which had been read over and analyzed by each staff member. Ms. Britton discussed the means by which the plan was created, and she explained how it is relative to the everyday processes at KCHD. Ms. Moss additionally discussed the minor changes that were made to the plan after staff analysis. A motion to approve the KCHD QI Plan was made by Bruce Bobofchak, D.D.S. and seconded by Doug Gibb; the motion was unanimously adopted by a voice vote.

**OLD BUSINESS – Heidi Britton**

None.
NEW BUSINESS – Heidi Britton

Mr. Gibb announced to the Board the resignation of Jeanne Harland. Ms. Harland will keep her seat on the Board until June, and the new member will receive their seat in July. Mr. Gibb reminded the Board that the seat open will be a member at large position, which will be advertised using various forms of media. Mr. Gibb ended his announcement with an expression of gratitude for the work Ms. Harland has done as a member of the Board.

COUNTY BOARD LIAISON REPORT – Cheryl Nache

None.

COMMENTS FROM VISITORS

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion to adjourn was made by Doug Gibb and seconded by Carol Scotton; the motion was adopted unanimously by a voice vote at 8:20 p.m.

Respectfully Submitted By Sydney Wright

S:\Administration\Board of Health\BOH Minutes\BOH Minutes 2013