The Knox County Board of Health meeting was held on September 11, 2014. Carol Scotton called the meeting to order at 7:15 p.m. Present were Doug Gibb, Bruce Bobofchak, D.D.S., Du Rae Fletcher, Sr., and Kevin Satisfy, M.D. Also present were Michele Fishburn, Interim Administrator; Rhonda Peterson, Director of Family Health Services; Erin Olson, Director of Wellness Promotion; Kathy Crafton, Human Resource Manager; Jerome Townsell, Business Manager, and Sam Jarvis, Director of Health Protection. Not present was: Jackie Turner, Kimberly DeSutter, Samuel Fox, M.D., and Cheryl Nache.

ADDITIONS TO AGENDA

None.

APPROVAL OF MINUTES

No quorum. Action tabled until October 9, 2014, Board of Health meeting.

REPORT OF OFFICERS

Treasurer’s Report – Doug Gibb

No quorum. Action tabled until October 9, 2014, Board of Health meeting.

President’s Comments

None.

Administrator’s Report – Michele Fishburn

Ms. Fishburn reported to the Board regarding the FY2014 Third Quarter Budget Report by stating that it was completed right on track with some variances, one being the $70,000.00 FQHC Grant.

Ms. Fishburn updated the Board about the FY2015 Grant process by saying there is relatively little in-house fully executed contracts at this time. Ms. Fishburn added that some state contracts have come through to be signed.
Ms. Fishburn informed the Board regarding the SHIP Regional Health Summits by stating that a Regional Summit is being planned by the Association of Administrators for either October 1, 2014, or December 2, 2014. Ms. Fishburn went on to say that the purpose of this summit is to gather information regarding local health concerns for this region and to do so they are asking for a group of 12-15 people from our area that would participate in this summit. Ms. Fishburn added that the information gained in the summit is to help the Illinois Department of Public Health in its Health Improvement Planning Process. Ms. Fishburn asked the Board for volunteers to attend the summit.

Ms. Fishburn advised the Board regarding the Medical Marijuana program by saying that because we receive funding through the Federal Government and the Government does not recognize marijuana as being a legal substance, we are not eligible to participate in the Medical Marijuana Program.

Ms. Fishburn reported to the Board about the Community Partnership Meeting she attended with Mayor Pritchard along with members of a company called DigitasLBi. Ms. Fishburn went on to say this company is looking at bringing groups of people into the community to do a study in order to develop a best practice or a model to improve health in the community. Ms. Fishburn added that what DigitasLBi is trying to accomplish goes right along with what we have been doing with the We Choose Health Program and what the City of Galesburg is doing by adding the bike path on Fremont Street.

**Family Health Services Report** – Rhonda Peterson
None.

**Health Protection Services Report** – Sam Jarvis

Mr. Jarvis informed the Board that September is National Food Safety Month and the KCHD has partnered with the ROWVA School District to do a coloring event with grades 1-3. Mr. Jarvis added that we have printed off handouts to help educate consumers on how to store produce.

Mr. Jarvis informed the Board about the kick-off of our flu shot season with the upcoming drive through Flu Clinic at Hinchliff-Pearson-West Funeral Home on Saturday September 20, 2014, from 7 a.m. to 10 a.m.

Mr. Jarvis reported to the Board regarding the Illinois Department of Public Health’s request of application for accreditation support for local health departments that we would like to apply for. Mr. Jarvis went on to say that this support would help pay accreditation fees between now and July 2015. Mr. Jarvis added that we are required to have our letter of intent submitted, which we have, as well as Board of Health support in order to qualify.
Wellness and Health Promotion Report – Erin Olson

Ms. Olson reported to the Board regarding the IPC Program by saying that the IPC Grant ended at the end of August 2014, so we currently don’t have any state In Person Counselors available here at the Health Department only Carol Rogers who is a Certified Application Counselor. Ms. Olson also said that Carol can enroll and answer questions regarding the Affordable Care Act. Ms. Olson went on to say that we are working with Henry County to get another In Person Counselor in our building during the enrollment period, which starts November 15, 2014. Ms. Olson also stated she is hopeful that when the CAC Online Training becomes available again Sydney Wright will then be certified as an Application Counselor and be able to back up Carol Rogers.

Ms. Olson informed the Board of the Rural Health Care Services Outreach Program Grant, which is a grant targeted to improve community outreach and delivery services within our community and rural communities. Ms. Olson added that through this grant there is the possibility of partnering with two coinciding counties to implement the CATCH Program in area schools, which would help educate students and their families about childhood obesity. Ms. Fishburn also added that this is a three year grant with a maximum award of $200,000.00 a year that is offered through the Office of Rural Health Policy.

Ms. Olson introduced Sydney Wright to the Board to present the Worksite Wellness update. Ms. Wright informed the Board of two upcoming events that have been planned by the Worksite Wellness Committee. The first one is to take place on September 19, 2014, and is Have a Ball Day, where staff is encouraged to wear their favorite team apparel and bring their favorite game day snack. Ms. Wright also added that games will be set up in the parking lot for staff to enjoy on their breaks.

Ms. Wright informed the Board of the second event that the Worksite Wellness Committee is gearing up for which is Walktober Fest. Ms. Wright went on to say that Walktober Fest is going to be a team based pedometer walking challenge with each team having the name of a Halloween character and as the teams reach certain goals they will receive a body part of the Halloween character to place on a bulletin board with the goal of being the first team to build the whole body of the Halloween character. Ms. Wright added that the challenge will take place from October 1, 2014, to October 29, 2014, with a celebration for the winning team on October 31, 2014. Ms. Wright also invited the Board to participate in Walktober Fest.

OLD BUSINESS – Michele Fishburn

No quorum for FY2015 Budget. Action tabled until October 9, 2014, Board of Health meeting.
NEW BUSINESS – Michele Fishburn

No quorum for 2014/2015 flu vaccine price. Action tabled until October 9, 2014, Board of Health meeting.

COUNTY BOARD LIAISON REPORT – Cheryl Nache

None.

COMMENTS FROM VISTORS

None.

EXECUTIVE SESSION

No quorum for personnel. Action tabled until October 9, 2014, Board of Health meeting.

ADJOURNMENT

Meeting adjourned at 8:15pm.

Respectfully Submitted By: Pam Reiber
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