I. CALL TO ORDER

II. ADDITIONS TO THE AGENDA

III. PUBLIC COMMENT [limit of 5-minutes per speaker]

IV. PRESIDENT’S BUSINESS
   a. New Board of Health Meeting Agenda Template
   b. Institution of Timekeeper Role
   c. Public Health Administrator Contract Status

V. BUSINESS MEETING
   a. Minutes of Board of Health meeting: January 11, 2018 (ACTION)
   b. Payment of February 2018 bills [available for Board review at 6:30 p.m.] (ACTION)
   c. Financial Statements for period ending January 31, 2018

VI. PUBLIC HEALTH ADMINISTRATOR’S REPORT
   a. Legislative Report
   b. Federal Budget Status Update
   c. FY18 Grant Status Update
   d. FY18 Year-end CHC Business Plan Reports

VII. DIVISION DIRECTOR REPORTS
   a. Staffing Update: Kathy Crafton, Director of Human Resources
   b. Food Program Update: Sam Jarvis, Director of Health Protection

VIII. POPULATION HEALTH MANAGEMENT REPORTS
   a. Influenza Activity Update for Illinois and Knox County: Tammy Nelson, Communicable Disease Specialist
   b. February Heart Health Month Activities: Erin Olson, Director of Wellness Promotion
   c. Kick Buts Day Funding: Sam Jarvis, Director of Health Protection

IX. PERFORMANCE MANAGEMENT REPORTS
   a. PHAB Accreditation Action Plan Submittal: Michele Gabriel, Public Health Administrator

X. WORK SESSION (20 MINUTES)
   a. CHC 2018 Provider Incentive Program: Michele Gabriel, Public Health Administrator (ACTION)
XI. OLD BUSINESS
   a. FY17 Health Department Annual Report: Erin Olson, Director of Wellness Promotion (ACTION)

XII. NEW BUSINESS
   a. Evidence of HIPAA Compliance Report: Amy Anderson, Director of Compliance and Quality Management (ACTION)
   b. 2018 CHC Sliding Fee Scale Update: Michele Gabriel, Public Health Administrator (ACTION)
   c. Electronic Board of Health Mailings (CONSENSUS)
   d. Purchase Electronic Devices for Board Members: Michele Gabriel, Public Health Administrator (ACTION)

XIII. UPCOMING BUSINESS
   • Knox County Board Finance Committee; February 21, 2018, 6:30 p.m., Knox County Annex
   • Knox County Board; February 27, 2018, 6:00 p.m., Galesburg City Hall
   • Board of Health Meeting; March 8, 2018, 7:00 p.m., Knox County Health Department

XIV. COUNTY BOARD LIAISON REPORT
   a. David Amor, Knox County Board Liaison to Board of Health

XV. BOARD MEMBER COMMENTS [Comment only by roll call; no discussion]

XVI. EXECUTIVE SESSION [Roll call]

XVII. RETURN TO OPEN SESSION

XVIII. ADJOURN